

Instructions for Hostel Allotment and Mess Registration for First-year Ph.D Students (July 2026 batch)

1) General Information

- a) The Hostel offices generally function between 10.00 AM and 6.00 PM from Monday to Friday and on Saturdays between 10.30 AM and 1.00 PM. However, specifically for **hostel admissions of the first-year Ph.D July 2026 batch students, the Hostel Offices will function from 9:00 AM to 6:00 PM on Jul 01-02, 2026.**
- b) The hostel accommodation for first-year Ph.D. students is arranged in the following hostels:
Male:
 - i) **Mahanadhi** Hostel – Map location: <https://maps.app.goo.gl/G9J2tzip8YAszXUEY8>
 - ii) **Pampa** Hostel – Map location: <https://maps.app.goo.gl/sadqomTRAWYzvCUM8>
 - iii) **Sindhu** Hostel – Map location: <https://maps.app.goo.gl/sNTjMjLmE3vjM8iJA>**Female:**
 - i) **Tunga** Hostel – Map location: <https://maps.app.goo.gl/oUyhBvi9KQAqL4qn7>
 - ii) **Sabarmati** Hostel – Map location: <https://maps.app.goo.gl/NpVWh8eMqFWx8eEW8>
- c) Basic amenities such as a cot(s), chair(s), table(s), LAN port, fan, and light are provided in the hostel rooms. Other requirements like bucket, mug, mattress, pillow, bedsheet, pillow cover, lock for the room, etc., have to be arranged by the students themselves.
- d) **PLEASE NOTE THAT PARENTS/GUESTS AND OTHERS ACCOMPANYING THE STUDENT HAVE TO MAKE THEIR OWN ARRANGEMENTS FOR STAY DURING ADMISSION. ONLY THE STUDENT CAN STAY IN THE HOSTEL ROOM ASSIGNED TO HIM/HER.**

2) For Hostel Room Allotment

- a) Hostel Fee must be paid in full (<https://fees.iitm.ac.in/>).
- b) **Please fill out the online [biodata form](#)** before your arrival and bring the duly signed hard copy of the biodata form and the declaration forms. For the hard copy of the biodata, kindly paste a recent color passport-size photograph.
Please contact Mr. Abhishek. (Mobile No.: 7550161596; Email: abhishek@triesten.com) for any clarifications and support for filling out the online biodata form.
- c) **Report to the respective Hostel Offices of Mahanadhi/ Pampa/ Sindhu/ Tunga/ Sabarmati Hostel** for room allotment and submit a **hard copy** of the following to the hostel Manager:
 - i) Admission letter from the Academic Section. (*can be submitted after document verification*)
 - ii) Offer letter.
 - iii) Proof of payment of hostel fees (for information related to the hostel fee details, please visit <https://fees.iitm.ac.in/>).
 - iv) Duly signed biodata form. (*Download it from [ikollege](#) after registration*)
 - v) Self-declaration addendum. ([Click here](#))
 - vi) Solemn Affirmation of conformance to rules and regulations. ([Click here](#))
 - vii) Mess Declaration ([Click here](#))
- d) Students can proceed to their allotted hostel room and keep their luggage.

- e) Students can purchase the mess coupons for guests at the OHM if required.
- f) Students arriving during non-office hours on July 01-02, 2026 may stay in a temporary room in their allotted hostel by contacting the hostel security desk. They are required to report to the hostel office on the next working morning to complete the room allotment procedure.

3) For Mess, Medical Insurance, and Biometric Registration

OHM Map location: <https://maps.app.goo.gl/PvvX7WonW9HAa6L87>

Students are required to report to Sishya Hall, Room No. 205, Office of Hostel Management (OHM), to collect their hostel allotment slip and to complete registration for Mess, Student Medical Insurance (SMI), and biometric/facial identification.

At OHM Room 205, students may contact the following personnel for the respective services:

- Mr. Havish S – Mess registration
- Mr. Sharon P – Student Medical Insurance (SMI) registration
- Mr. Venu R – Biometric/Facial registration

4) Important contacts:

Operation/ Section	Name of the Staff	Phone No.	Mobile No.	Email ID
Mahanadhi hostel	Mr. Tamilarasan A	22578801	7418246885	mahanadhi@smail.iitm.ac.in
Pampa hostel	Mr. Donbosco S	22578881	8826173588	pampahostel@smail.iitm.ac.in
Sindhu hostel	Mr. Abilash S J	22578861	9840157393	sindhu@smail.iitm.ac.in
Tunga hostel	Ms. Geethanjali	22578710	7397285660	tunga@smail.iitm.ac.in
Sabarmati hostel	Ms. Rama G	22578793	9791802167	sabarmati@smail.iitm.ac.in
Hostel Accommodation	Mr. Johnkennedy S Mr. Srini Vasulu P	22578513	8015765192 9566229672	ccw.operation@smail.iitm.ac.in ccw.accommodation@smail.iitm.ac.in
Payment Details	Ms. Vimalagandhi S Ms. Sailakshmi V Ms. Nishanthini K	22578510	8428181791 7904902071 9566138783	messledger@smail.iitm.ac.in
Mess Registration	Mr. Havish S Mr. Nageshwara Rao Mr. Mukesh S	22578511	7358307370 9840180907 7200330020	ccw.mess@smail.iitm.ac.in
Student Medical Insurance	Mr. Sharon P	22578502	7708886572	smi@smail.iitm.ac.in
Biometry/ Face registration	Mr. Venu R	22578509	7010270071	ccw.sysadm@smail.iitm.ac.in
Ikollege issues	Mr. Abhishek	22578509	7550161596	abhishek@triesten.com

Please visit the CCW website (<https://ccw.iitm.ac.in>) from time to time for any updates.