



O/o Hostel Management
Indian Institute of Technology Madras, Chennai 600036

Ntfn.no.svm/05/2017

Date: April 13, 2017

Notification

ATTENTION NON-VACATION CATEGORY STUDENTS: PhD., MS., M.Tech (2016 batch) and Dual Degree (2013 batch).

Sub: Instructions regarding summer vacation mess from 05/05/17 to 30/07/17.

1	Mess	Mess is mandatory for all the non vacation category students and deemed to register for mess.
2	Mess registration	<p>Please exercise your mess option online without fail as this would help the administration to decide the number of mess operators during vacation based on the total number of students registered online.</p> <p>Separate notification will be sent through email regarding online mess registration for summer vacation mess in the second week of April 2017.</p>
3	Mess allotment	<p>To the extent possible, the mess will be allotted as per the preferences given online. If, there is a more request for a particular mess than the allotted strength, random allotment will be followed.</p> <p>If you have not exercised your mess option online, mess will be allotted randomly for the entire vacation period of 87 days.</p>
4	Mess change	Mess change request will not be entertained strictly.
5	Payment and charges	<p>You need to pay Rs.8004/- separately for the entire vacation of 87 days at the rate Rs.92 per day in advance.</p> <p>Your iKollege account will be debited globally for Rs.8004/- for entire vacation by default.</p> <p>At the same time, rebate/exemption <u>approved online</u> will be credited to your iKollege account separately at the end of vacation.</p>

6	Rebate/ Leave of absence	For availing mess rebate/exemption, you need to apply online only through hosteldine portal at least three days in advance.
		Make sure that the mess rebate applied online is validated by your department on time.
		Leave of absence for mess can be indicated while doing vacation mess registration online as advance information.
		No hard copy of leave letter is accepted.
		Leave of absence for mess indicated during online registration for vacation mess alone will not be considered for rebate.
		Multiple rebate request for the same period or overlapping dates on online mess rebate request leads to rejection. Decision of O/o HM is final in the case of above.
		For more details about availing mess rebate/exemption, always check for the notification from O/o HM or your hostel office.
7	Mess exemption	Sponsored, Non HTTA, Dual Degree (2013 batch) and any other scholars/students proceeding on internship/not working during vacation should apply online through “hostel dine portal” before proceeding on vacation.
		Post date (late) mess rebate request will not be considered. No correspondence will be entertained in this regard.
8	Discrepancies if any in summer vacation mess charges/rebate	If, any discrepancies found in summer vacation mess charges/rebate refund should be brought to the notice of this office immediately.
		We may not be in a position to sort out, if any discrepancies raised after finalization of summer vacation mess charges.
		It is your responsibility to check your iKollege account for summer vacation mess charges and rebate refunds if applied and approved online.
9		There is no Food Court facility available during vacation.
10		The vacation mess arrangements are entirely different from regular mess. Therefore, you are advised to strictly adhere to the prevailing procedures for summer vacation mess from 05/05/2017 to 30/07/2017 to serve you better.

Sd/-
(Prof. K. Sethupathi)
**Chairman, (Council of Wardens) &
Hostel Management**

To
All the non-vacation category students (PhD., MS., M.Tech (2016 batch) and Dual Degree (2013 batch)).

CC to: CCW., DOST., The Chairman, MMC and All the Wardens-for kind information.
All the hostel offices for kind information and compliance.
AR (Students), AO, CCW office and Hostel affairs Secretary-for kind information.

