



O/o Hostel Management
Indian Institute of Technology Madras, Chennai 600036

Ntfn.no.svm/05/2017

Date: April 13, 2017

Notification

ATTENTION ALL VACATION CATEGORY STUDENTS (EXCEPT PASS OUT): B.Tech, Dual Degree (Except 2013 batch), BS-MS., MSc., MA and MBA.

Sub: Instructions regarding summer vacation mess from 05/05/17 to 30/07/17.

1	Mess registration through offline	The vacation category students (except final semester) who got permission for staying back during vacation and need mess facility <u>can register for mess for the mess required period</u> through offline at O/o Hostel Management (Room no.203) from 1 st May 2017.
		MA 2013 batch students are allowed to register for mess for the required period based on the academic requirements. Other conditions remain the same as for vacation category students.
		Please note that, if, you are participating in Inst. Projects/activities (i.e. IITM SAT) and getting mess facility officially on free of cost, do not register for mess.
		No correspondence will be entertained with regard to mess registration or cancellation.
2	Mess allotment	Mess will be allotted based on availability of vacancy in the messes.
		Mess will be allotted for the permitted period only.
3	Mess change	Mess change request will not be entertained strictly.
4	Payment	The vacation category students are required to pay for summer vacation separately in advance for the number of days registered for mess at the rate of Rs.92/- per day.
5	Charges	The students will be charged for the entire period of registration less cancellation if any.
6	Cancellation/ modification of mess registration	It is mandatory that students registered already for mess should deregister the mess in advance when they do not require mess on a later date.
		<u>Mess Cancellation/modification should be done in advance. (i.e. before the date of absence for mess)</u>
		Post date (late) cancellation of mess will not be entertained. (i.e. you should cancel the mess registration before proceeding out for vacation).
		Duplication/overlapping on mess registration/cancellation will be decided at the discretion of O/o HM.

7	Mess rebate/ exemption	<p>No rebate is allowed for vacation category students during vacation as they are supposed to register for mess only for the required period.</p> <p>Vacation category students are advised <u>not to register for mess if they do not require mess facility during vacation.</u></p> <p>(or)</p> <p>Do cancel your mess registration when you do not require mess if you have registered already.</p>
8	Discrepancies if any in summer vacation mess charges/rebate	<p>If, any discrepancies found in summer vacation mess charges should be brought to the notice of this office immediately.</p> <p>We may not be in a position to sort out, if any discrepancies raised after finalization of summer vacation mess charges.</p> <p>Therefore, please check your iKollege account for summer vacation mess charges.</p>
9	There is no Food Court facility available during vacation.	
10	The vacation mess arrangements are entirely different from regular mess. Therefore, you are advised to strictly adhere to the prevailing procedures for summer vacation mess from 05/05/2017 to 30/07/2017 to serve you better.	

Sd/-
(Prof. K. Sethupathi)
Chairman, (Council of Wardens) &
Hostel Management

To

All the vacation category students (B.Tech., Dual Degree except 2012 & 2013 batches, BS-MS, MSc., MA and MBA.

CC to: CCW., DOST., The Chairman, MMC and All the Wardens-for kind information.

All the hostel offices for kind information and compliance.

AR (Students), AO, CCW office and Hostel affairs Secretary-for kind information.